



Community Standards and Policies

Our mission in Residence Life and Dining Services is to provide a safe and comfortable living environment for our residents that enhances their experience here at UT Permian Basin. The information in this guide serves as a reference to help you be a good community member and great neighbor to your fellow students. As a residential student at UTPB you are expected to follow all University and community policies and guidelines. Failure to do so will result in University disciplinary sanctions and may include termination of your lease.

Abandoned Vehicles

Vehicles left unattended and/or inoperable are not allowed in campus housing. It is the responsibility of the resident to have the vehicle towed/removed from the campus housing parking lots. If a resident does not comply with the campus housing guidelines concerning abandoned vehicles, the consequences can result in, but are not limited to, charges for the removal of the vehicle and a notice for breach of contract.

Alcohol

Consumption or possession of alcoholic beverages on UTPB property is generally prohibited; however, residents who are of legal drinking age may be permitted to consume alcoholic beverages only in designated residential units where all residents are over 21. In units where every resident is not over 21, there is no consumption of alcohol.

Requirements:

- All individuals present during alcohol beverage consumption must be over the age of 21. This applies to all family and visitors, as well as residents.
- Alcohol consumption is not allowed in any public areas including, but not limited to, social lounge areas, study lounges, laundry rooms, computer labs, and all outdoor areas.
- All alcohol must be transported to and from one's unit in a non-transparent bag or container.

Violations:

- An individual may not possess large quantities of alcohol, generally defined as containers greater than one quart.



- Minors who consume, possess, store, or are in the presence of alcoholic beverages.
- Adults who contribute to the delinquency of a minor or drink in the presence of a minor.
- Loud or disorderly conduct, even when all parties are of legal drinking age.
- Consumption in units not designated as alcohol-permissible units, regardless of the age of residents.
- Alcohol bottles or containers being used as decorations are not allowed. Bottles and containers should be properly disposed of.

Babysitting/Dog-sitting, Conducting Business and Minor Guests

Residents are not allowed to babysit any minor children (under the age of 18 years old) or dog-sit, whether paid or unpaid. Conducting any kind of business in your apartment and/or on the campus housing grounds is prohibited – except that any lawful business conducted “at home” by computer, mail, or telephone is permissible if customers, clients, patients, or other business associates do not come to your apartment for business purposes. Minor children, who are of family relation to the student, may visit with approval from all roommates and must follow the guest policy (see Guest Policy).

Breezeway and Outside Furnishings

Furnishings in the breezeway or outside the apartment/unit are prohibited. All furnishings must remain in the unit. Trash should not be left outside the apartment/unit or in the breezeway (See Trash). Violators may incur fees.

Candles, Flame-Emitting Articles, and Incense

The possession or burning of candles, incense, charcoal, lighter fluids, kerosene, oil lamps or other flame-emitting articles are prohibited.

Cleanliness, Health and Hygiene

Residents need to make reasonable efforts to maintain proper personal cleanliness and hygiene. Units should be kept clean and sanitary at all times. Residents should not interfere with the safe and clean environment of others. Residents found in violation will be given a window of time to clean their unit by their Resident Assistant or Residence Life. Failure to do so may result in fines and/or termination of your contract. Repeated violations may result in the termination of your contract.

Cohabitation

Residents should be aware that cohabitation is prohibited. Cohabitation includes:

- Allowing another individual, whether assigned in campus housing or not, to use their unit or room as if they were living there



- Evidence of personal belongings in the unit not belonging to an assigned resident of the room
- A non-resident using the room while assigned residents are not present
- Evidence that the guest has spent the night in the unit
- Indication that the presence of the guest is causing a disruption or infringing on the rights and privacy of the assigned residents or surrounding campus housing community

Any evidence or reason to suspect that a resident is cohabitating will be subject to a housing violation. Student Housing will make the determination of “co-habitation” versus “visitation.” Please refer to the Guest and Visitation policy for further information.

Damages

Each resident is responsible for any damage to their apartment/unit that is not normal wear and tear. This includes, but is not limited to, windows, screens, doors, walls, ceilings, floors and fixtures. Charges will be assessed for damages, unauthorized use of or alterations to rooms and furnishings and/or special cleaning needs caused by resident(s) and/or guests. The resident is also responsible for the general condition of public areas within campus housing. When trash or conditions requiring special cleaning or damages occur, the person responsible will be charged for the replacement and/or cleaning expenses. The resident or guest may also be required to pay additional fines or suffer other disciplinary consequences if vandalism or other purposeful acts caused damage or cleaning expenses. In the event that one person cannot be found responsible, multiple individuals may be charged (see Group Billing). Common damage costs can be found at the end of this document.

Decorations

Students are encouraged to decorate their “home away from home” in a way that makes them feel comfortable. The following guidelines are to be followed when doing so:

- Tape and/or adhesive wall attachments may not be used to hang items on the wall as it will damage the painted surfaces.
- Small nails and/or tacks are permitted.
- Contact paper, wallpaper, or other paper to create a full wall is not permitted.
- Air vents must remain in place and free of obstructions.
- Smoke detectors must remain in place and free of obstructions.
- Adhesive stickers and/or emblems may not be attached to any surface including doors, windows, mirrors, and walls.
- All decorative materials must be flame resistant.
- No empty alcoholic beverage containers are allowed as decorations.
- Nothing may be hung from the sprinkler system in the apartments.
- The mounting of televisions, bikes, or other items is not permitted.
- Do not hang or display items in your windows that are visible from the outside. Holiday decorations in windows are welcome but must be removed within five days after the holiday.



Dishonesty

Willingly giving false or misleading information to any representative of the University is prohibited. Using or providing false identification is a violation of this policy.

Emergency Devices

Tampering with emergency devices puts everyone at risk and is, therefore, prohibited. Emergency devices include, but are not limited to smoke detectors, door closures, sprinkler heads, fire alarms, and fire extinguishers. Tampering with emergency devices may result in criminal prosecution, disciplinary action and any charges that may be incurred.

Failure to Comply

Residents and guests must comply with requests from all University officials, including Student Housing staff and Resident Assistants. Verbal and/or physical abuse directed toward any University official will not be tolerated and may subject the resident(s) responsible to disciplinary action. This includes any request to produce valid identification.

Family Housing

There are limited facilities within housing that are available for UT Permian Basin students with spouses and/or children. These spaces are offered on a first-come, first-served basis. We cannot guarantee family housing options will be available.

Firearms, Ammunition, and Weapons

Except otherwise expressly authorized by state or federal law, you may not possess or use any type of explosive, firearm, imitation firearm, ammunition, hazardous chemical, or weapon (as defined by state or federal law) on University's campus or any other property owned, leased or controlled by the University. Students who live in Student Housing and have a concealed carry license may store their weapon in their bedroom only if the bedroom is unshared and if they have a safe in which the gun can be locked. Please refer to the Campus Carry Policy at <https://www.utpb.edu/life-at-utpb/campus-safety/campus-carry>.

Group Billing

Charges relating to the cleaning of, damage to, or theft of university property are billed to the specific individual(s) responsible whenever such can be identified. When damage or theft cannot be assigned to a specific individual(s), charges may be divided equally among the residents of an area, building, floor, or unit.

Residents will be given the opportunity to identify the individual responsible before group billing is finalized.

Report any damages or issues to your Resident Assistant immediately.



Guests and Visitation

A guest is defined as any person visiting a campus housing facility who is not assigned to live at or in that facility. A resident must be with their guest at all times. Guests are expected to comply with policies, rules, and regulations governing residential living and student conduct. The resident is responsible for his or her guest's behavior. All guests, regardless of gender, must have the approval of all residents within the unit to be in the unit.

Overnight guests may not stay more than 2 consecutive nights and no more than two times a month. Residents be respectful of roommates and Overnight guests are not permitted in the Residence and Dining Hall.

Failure to comply could result in the loss of visitation and guest privileges, as well as other disciplinary sanctions including, but not limited to, warning for breach of contract, relocation, and termination of housing contract.

Illegal Drugs, Narcotics and Controlled Substances

University policy prohibits the use, possession or distribution of drugs that are prohibited by federal, state or local law. A student who has been found guilty of the illegal possession, use, sale or distribution of any drug, narcotics, or controlled substance may be involuntarily withdrawn from campus housing and/or the University. (See University Policy for Student Conduct and Discipline) This also includes paraphernalia which includes, but is not limited to, bongs, papers, and/or hookahs.

Keys and Locks

Residents will be issued keys on move-in day. Residents must not give their key to anyone else for the safety of themselves and their roommates. Lost keys must be reported to the Student Housing or Resident Assistant immediately. There is a \$25 charge for the replacement of each lost key that will be billed to the resident's student account. When the changing of locks is required, labor and cost will also be charged to the resident.

Front doors should also not be left unlocked in the interest of the safety of all residents and their belongings.

Pets

Residents living in one or two-bedroom apartments designated by Residence Life may maintain a maximum of one pet (domestic dog or cat) per student living in the unit. Fish tanks up to 10 gallons with goldfish or tropical fish are permitted in any unit. Residents are required to register their pet with Student Housing and pay the pet deposit and pet fee prior to having the pet in their residence. Domestic cats, dogs and fish are the only animals permitted.

- Cats and dogs must be at least one year old and may not exceed 40 lbs.



- Animals that exhibit aggressive behavior toward people or other animals will not be permitted on the property at any time.
- Service animals and emotional support animals must be approved by the Student Disability Services Office prior to being brought to campus.
- Cats or dogs must be spayed or neutered at the appropriate age and before being allowed in campus housing.
- The pet should never be left alone outside the pet owner's unit or tied to any fixed object.
- As required by law, the pet must wear a collar with current rabies tags at all times.
- The pet must be on a leash whenever the pet is not inside the housing unit and owners are responsible for picking up after their pets.
- Failure to pre-register and provide documentation of pets will result in a non-refundable, non-negotiable fine and you will be required to remove the pet from campus.

Quiet Hours

Students living in campus housing are expected to keep the noise level at a reasonable level. Everyone needs time to study and sleep. Therefore, quiet hours will be enforced after the hours of visitation (see Guests and Visitation).

Room Entry

The University honors the privacy of residents living in campus housing; however, the University reserves the right to permit authorized University personnel to enter an apartment/unit under reasonable and restrained circumstances for the operation of its housing facilities for the following reasons:

- To ensure compliance with sanitation, health and safety
- To ensure compliance with Student Housing regulations
- To respond to emergency situations
- To perform necessary maintenance, whether scheduled or requested
- To perform housing facility inspections

Roommate Conflict

Residents that report conflicts with roommates are encouraged to have a meeting with all roommates present to set common rules for the unit shared. If a resident reports this method is unsuccessful, two options are available and utilized at the discretion of Residence Life personnel. The first option is for a Resident Assistant to help facilitate a discussion amongst the roommates. If this does not resolve the issue, the roommates will be called into the office for a facilitated discussion and a roommate agreement.

Soliciting



No solicitation is allowed in campus housing pursuant to The U.T. System Board of Regents' Rules and Regulations. Occasional sales or offers of sales of goods or services (i.e., personal belongings) that otherwise comply with state law and municipal ordinances and are conducted in the privacy of a resident's unit are permitted. When the resident of such housing has given specific invitation in advance for sales person(s) to come to the individual's room for that purpose, it is not considered to be solicitation; provided that neither sales nor offers of sales of goods or services within campus housing by the occupant thereof on a continuing or scheduled basis will be permitted. No door-to-door sales or offers of sales of goods or services are allowed in Student Housing. Soliciting should be reported to the on-campus Police Department at (432) 552-2786.

Theft

The University does not assume liability for the loss of or damage to resident's personal property. Residents should check their parents' insurance to ensure that the policy covers the resident's personal possessions. If the parents' insurance does not provide such coverage, students can purchase a renter's insurance policy of their own. Theft should be reported immediately to the Police Department. Students who are found with stolen articles in their possession will be subject to disciplinary action.

Threatening Behavior/Violence

Conduct that endangers the health and/or safety of another person; including, but not limited to, verbal abuse, physical abuse, intimidation, harassment, coercion or threats is prohibited and is not tolerated. Consequences may include, but are not limited to, termination of housing contract, loss of housing privileges, UTPB disciplinary action, and legal action.

Tobacco/Smoking

Effective August 15, 2016, UTPB became a tobacco-free campus. Use of all forms of tobacco, including smokeless and electronic nicotine delivery devices such as e-cigarettes and vape pens, is prohibited.

Trash

Trash should be disposed of in dumpsters. Trashcans located near the Parker Ranch House, in study rooms and in the laundry rooms are not for household trash. Trash should also not be left outside residents' doors due to the health & safety of all residents. Violators will incur fines and potentially be subject to further disciplinary action.

University Policy for Student Conduct and Discipline



In addition to the terms and conditions of the contract, students who violate University policy are also subject to discipline action as per the Student Code of Conduct, which can be found online at <https://www.utpb.edu/life-at-utpb/student-services/dean-of-students/student-code-of-conduct>.

Vacant Bedrooms

Residents and/or their guests are not allowed to occupy or reside inside any vacant bedrooms. Additional rent will be charged if any vacant bedrooms are found to be in use without prior written authorization from Student Housing. It is the resident's responsibility to report any vacant unlocked bedroom(s) to their Resident Assistant.

Emergency Procedures

University Emergency Procedures can be found here:

Emergency Procedures - The University of Texas Permian Basin | UTPB

EVACUATE

When building alarms sound, leave the building immediately. Do not use the elevators. Assist those around you. Do not enter until you receive direction from campus officials. When outdoor warning sounds, find a safe place in a building. Use interior rooms away from doors and windows. Wait for further instructions from Falcon Alert.

Fire

In case of smoke or fire:

- Notify the fire department by dialing 911
- Upon hearing a fire alarm, evacuate your apartment/unit immediately
- Help your roommates and/or neighbor evacuate
- Notify the Student Housing during office hours, a Resident Assistant after office hours, and/or campus police
- Once you are out of your apartment or unit, stay out.



Fire extinguishers are installed in every apartment/unit. If a grease fire occurs from cooking, smother the fire with a skillet lid or towel. If an electrical fire occurs, turn off breakers in the breaker box and use the fire extinguisher. If fire is out of control, dial 911 and evacuate immediately.

Severe Weather Conditions

- If electrical power is lost, please remain in your apartment/unit until weather conditions are safe.
- Do not panic and follow the directions given by the staff, resident assistants or Falcon Alert.